

How to Setup the mail app on the iPad mini:

1. The mail app is located in the iPad Dock. To set Mail app simply click gear icon

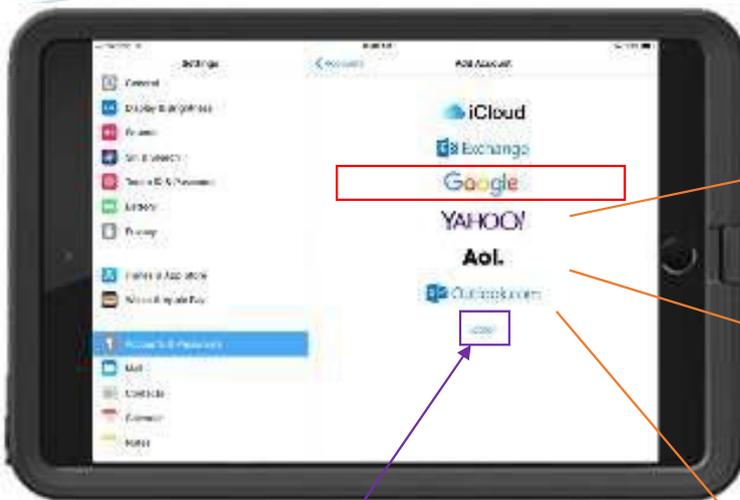


The Dock is always present when you are not within an app.

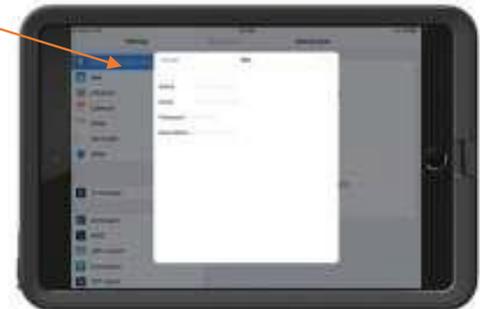
2. In the settings section swipe the options up till you see “Accounts & Passwords”; and then tap “Add Account”



3. You will then be prompted to select your email account provider; in this example I will use gmail so I will select Google. Yahoo! AOL and Outlook all follow a similar process.



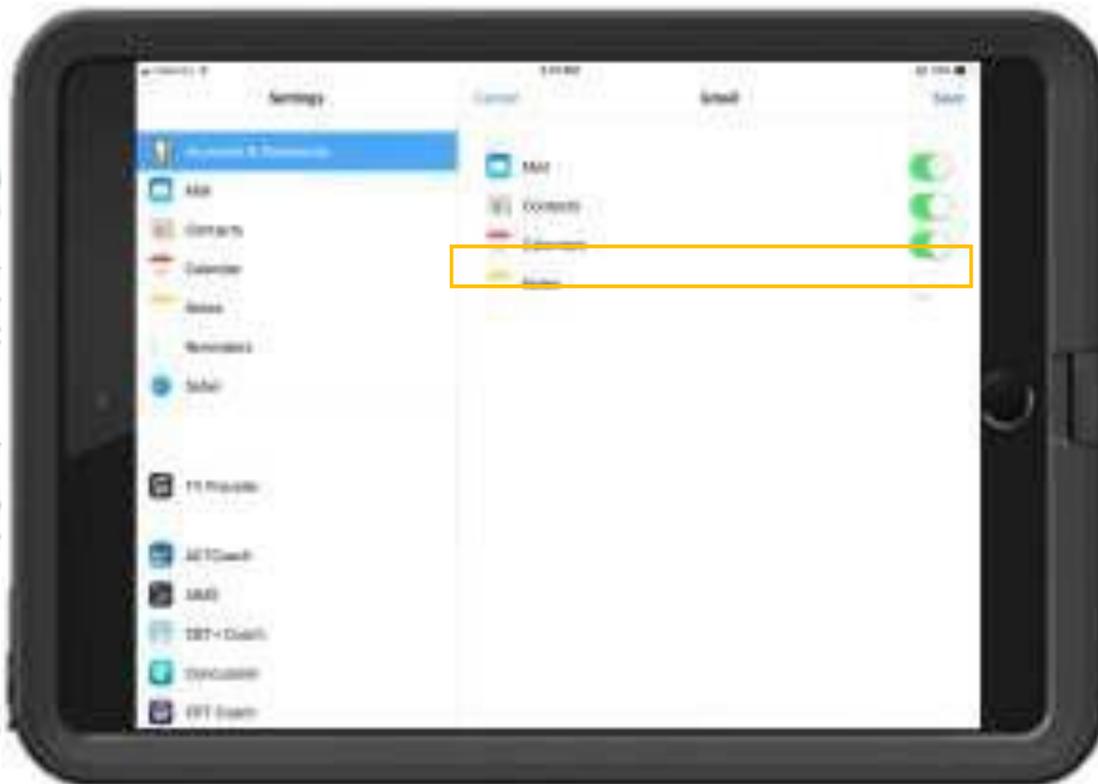
If you do not see your email provider, you will need to click on Other



4. After selecting your email provider, you will need to follow the prompts to enter the required information. Eg. Email address and password



5. After entering your email address and passwords the iPad may turn on Calendar and contacts by default. If Calendar is not enabled turn it on by sliding the button to the left, when you see green it is in the "On" position.



6. Now when you click on the mail app you will see your email messages displayed within your inbox.

